

# colloco

## How to shop with Colloco

**On line** using our secure website, [www.colloco.co.uk](http://www.colloco.co.uk)  
When you have completed your order you will be sent an email confirming the details of your purchase and when your goods have been dispatched.

**By Post** to Colloco Homeware & Gifts, 5-7 Sheepmarket, Leek, Staffordshire, ST13 5HN. We can only accept postal orders with a completed order form.

**Payment** can be made using Visa, Mastercard, Solo or Maestro on line using our 128 bit Secure Socket Layer (SSL) link to Barclaycard. For orders by post you can also pay by cheque payable to Colloco Homeware & Gifts.

**Delivery** Unless you are notified otherwise your order will be dispatched within 2 working days.  
We use Royal Mail and DHL for shipping, your order should be delivered within 3-5 days for UK addresses and upto 10 days for Europe. Should an item be out of stock we will contact you with an estimated delivery date and give you the option to cancel the order.

### Postage & Packing

UK (including Highlands & Island) Isle of Man and Channel Isles:

£2.95 for orders £7.99 and under  
£4.95 for orders £8.00 - £74.99  
Free postage for orders £75.00 and over

Europe (including Ireland) postage is charged at:

£5.00 for orders under £19.99  
£10.00 for orders £20.00 - £49.99  
£20.00 for orders £50.00 - £74.99  
£30.00 for orders £75.00 and over

**Returning Goods** - If your goods are not damaged but you are unhappy in any way with your order, you can return it to Colloco, unused and in its original packaging within 10 working days for a full refund (not including postage & packing if paid). Please email us at [returns@colloco.co.uk](mailto:returns@colloco.co.uk) for a returns form. Return postage is at the cost of the purchaser unless the goods are damaged or faulty. We recommend that you use recorded post and the item is insured for its full replacement value.



[Ordering](#)

[Email](#)

[hello@colloco.co.uk](mailto:hello@colloco.co.uk)

[Shop on line](#)

[www.colloco.co.uk](http://www.colloco.co.uk)

[Post](#)

Colloco Homeware & Gifts  
5-7 Sheepmarket  
Leek  
Staffordshire  
ST13 5HN

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Details (Please write clearly in capital letters)

Full Name \_\_\_\_\_

Home Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Delivery Address (If different) \_\_\_\_\_  
 \_\_\_\_\_

Contact Number \_\_\_\_\_ Email Address \_\_\_\_\_

Please tick here if you would like to be included in our newsletter

<b>Product Code</b>	<b>Description</b>	<b>Price</b>	<b>Quantity</b>	<b>Total Price</b>
Post and Packing charges (please see accompanying sheet for rates)				£
				£
Total Order (inc P&P)				

Payment

VISA     MASTERCARD     MAESTRO     SWITCH     SOLO     CHEQUE

Please make cheques payable to Colloco Homeware & Gifts with your address on the back.

CARD NUMBER \_\_\_\_\_

VALID FROM \_\_\_\_\_ EXPIRY DATE \_\_\_\_\_ ISSUE NUMER (If Applicable) \_\_\_\_\_

SECURITY CODE FROM REAR( LAST 3 DIGITS) \_\_\_\_\_

POSTCODE THE CARD IS REGISTERED TO \_\_\_\_\_

CARDHOLDERS SIGNATURE \_\_\_\_\_  
 \_\_\_\_\_

DATA PROTECTION

We will not pass your details on to any third parties other than to administer your sale.

E&OE Revised 23/5/09